



Christ Church Charnock Richard Church of England Primary School

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Inspired to learn, grow and flourish within our Christian family

2nd March 2021

Dear Parent

We have received comprehensive government guidance on how schools can achieve a full return to school on Monday 8th March. The link to the most updated government information can be found here: <https://bit.ly/3qcYSsN>

The procedures that the governing body and I are putting in place are based on our particular context and follow the latest guidance ensuring that the safety of children and staff are paramount.

Our plan will follow the public health advice to minimise coronavirus risks, these *essential measures include*:

- **a requirement that people who are ill stay at home**
- **robust hand and respiratory hygiene**
- **enhanced cleaning arrangements**
- **active engagement with NHS Test and Trace**
- **formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable**

How contacts are reduced will depend on each school's circumstances and will (as much as possible) include:

- *grouping children together*
- *avoiding contact between groups*
- *arranging classrooms with forward facing desks*
- *staff maintaining distance from pupils and other staff as much as possible*

Our groupings in school will consist of **two** bubbles **Bubble A** of key stage 2 children and staff and **Bubble B** of key stage 1 children and staff. This will allow staff to move across the key stage to provide PPA cover and class support while limiting staff contact as much as is possible in a small primary school.

Within each key stage bubble there will be **class bubbles** which will limit contact between children. We will be encouraging and supporting all our children to maintain distance and not touch staff and their peers where possible but realise that this will not always be possible for the youngest children. Meeting of large groups of children for worship or sports (e.g. a number of classes) will not be taking place until the guidance is updated. Equipment shared between classes will be thoroughly cleaned or quarantined for 72 hours.

Drop off and collection of children



Arrival at school will continue to be staggered to ensure that adults arriving on site can distance appropriately. Please can all adults wear masks on the school premises.

The **one-way system** will be retained with entry through Church Lane and exit via Charter Lane. **Only one parent** can drop off/ collect we understand that younger siblings may need to accompany parents but ask that they be carried or be in a push chair to prevent any bottle necks. Under no circumstances can parents congregate or chat to each other.

I am more than happy for any key stage 2 pupil to make their own way from the school gate on Church Lane to their classroom which will help prevent congestion. This method of entry is going to take more time and I ask that parents are patient and recognise that we are acting on advice to make school as safe as possible for everyone. The football club have kindly said that parents may park there.

After school the playground will be open to parents on pick up so that their children can be released to them safely.

Teachers will not be available to speak to unless contact is initiated by the teacher as they must commit to ensuring all children leave their care safely. Any urgent messages should continue to be communicated to the office via phone call or email as teachers will not be monitoring Class Dojo while teaching.

Drop off and pick up times

Y3-Y6 - 8:45 am -3:15 pm

Y1-Y2 - 8:55 am – 3:25 pm

Foundation Stage- 9:00 am-3:25 pm

The one-way system will limit the contact between families and allow parents to maintain social distancing. If parents are unable to follow the one way system additional staggered starts and finishes may be needed.

Families with multiple children will always use the **latest time to drop off and pick up** e.g. Y6 pupil and FS pupil would be dropped off at **9:00 am** and picked up **3:25 pm**.

Access to school

The school office should only be accessed by ringing the bell and then waiting for Mrs Concepcion to come outside. Please feel free to email or telephone whenever possible to keep visits to the office to the minimum.

Lunchtimes

Lunches will continue to operate as in the Autumn term. Children can either bring a packed lunch or have a school lunch.

School lunches will initially be a packed lunch meal which will be served and eaten within the classroom bubble. The newly created packed lunch menu which will include a range of hot and cold sandwiches, savoury pastries and chilled pasta dishes. Packed lunches will also include a range of vegetable snacks, dessert options and milk-based yogurts and drinks. They will be ordered in the usual way on a daily basis.

Lunch times will be staggered so that children are out playing at different times.

School Uniform

All children should wear school uniform. The advice does no longer require daily washing of school uniform.



Attendance expectations

School attendance will be mandatory again from March 8th. This means from that point, the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.

PPE (Personal Protective Equipment)

Staff will wear PPE if having to work closely with a child, for example, administering first aid or intimate care. PPE will also be worn by any staff member supervising a child who has symptoms of coronavirus whilst they wait to be picked up by a parent. It is important to note that should a child have an accident, for example on the playground, they will have first aid administered to them as usual (with a staff member wearing PPE). Individual needs will be addressed as always through the class teacher, SLT or SENCO as needed. Staff will be wearing masks to move around school and where 2m social distancing cannot be maintained.

Learning

Classes will continue to be taught our broad a balanced curriculum. There will be an increased emphasis on particular aspects of English and maths which we feel have the most impact on our children's learning. Staff will be emphasising relationships and daily routines to ensure that children feel supported and confident on their return.

Restrictions on equipment use within the classroom has been really reduced but it is recommended that children do not share frequently used items. We will be asking all children from **year 1 to year 6** to bring in their **own pencil case** which will remain in school. This should contain basic stationery only we will provide any specialist equipment needed. Children may bring PE kits in to school and these will remain in school as usual. Please can I ask that that anything brought from home is kept to an absolute minimum.

Sickness

The school will follow the current government guidance on sickness within school and any children showing symptoms will be isolated immediately and parents contacted to take home and book a test. The most update guidance can be found here; <https://bit.ly/3kAFKUs>

We ask for your support and that if any child is unwell they are kept at home and if they have any symptoms which may be COVID related that you notify us immediately and book a test.

A copy of the school risk assessment is also available through the following link <https://bit.ly/3sAjyg2>

I would like to thank you all for the fantastic support you have offered your children engaging so positively with home learning and also to the school with your messages of support and thanks they have been very much appreciated. We are really looking forward to having everyone back in school.

As usual any updates or further government guidance will be shared as timely as possible.

Kind Regards

Helen Brooks

Headteacher

