

# Christ Church Charnock Richard CE School

## Preparation for school opening in September 2020

Background: The government have outlined their plan to ensure a full opening of schools in September 2020.

Released 02.07.20

This document will be amended as and when the schools receive updated information from the government.

### **The guidance states**

*In relation to working in schools, whilst it is not possible to ensure a totally risk-free environment, the Office of National Statistics analysis on [coronavirus \(COVID-19\) related deaths linked to occupations](#) suggest that staff in educational settings tend not to be at any greater risk from the disease than many other occupations. There is no evidence that children transmit the disease any more than adults.*

*Given the improved position, the balance of risk is now overwhelmingly in favour of children returning to school. For the vast majority of children, the benefits of being back in school far outweigh the very low risk from coronavirus (COVID-19), and this guidance explains the steps schools need to take to reduce risks still further. As a result, we can plan for all children to return and start to reverse the enormous costs of missed education. This will be an important move back towards normal life for many children and families.*

*We are, therefore, asking schools to prepare to welcome all children back this autumn. While coronavirus (COVID-19) remains in the community, this means making judgments at a school level about how to balance and minimise any risks from coronavirus (COVID-19) with providing a full educational experience for children and young people. Schools should use their existing resources to make arrangements to welcome all children back. There are no plans at present to reimburse additional costs incurred as part of that process.*

*The measures set out in this guidance provide a framework for school leaders to put in place proportionate protective measures for children and staff, which also ensure that all pupils receive a high quality education that enables them to thrive and progress. In welcoming all children back this autumn, schools will be asked to minimise the number of contacts that a pupil has during the school day as part of implementing the system of controls outlined below to reduce the risk of transmission. If schools follow the guidance set out here, they can be confident they are managing risk effectively.*

*While our aim is to have all pupils back at school in the autumn, every school will also need to plan for the possibility of a local lockdown and how they will ensure continuity of education.*

*The link to most update government information can be found below;*

[https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak?utm\\_source=7%20July%202020%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak?utm_source=7%20July%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

Our plan is to use the following Public health Advice to minimise coronavirus risks

### **Section 1: Public health advice to minimise coronavirus (COVID-19) risks**

*We are asking schools to prepare for all pupils to return full time from the start of the autumn term, including those in school-based nurseries. Schools should not put in place rotas.*

*Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Schools should thoroughly review their health and safety risk assessments and draw up plans for the autumn term that address the risks identified using the system of controls set out below. These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:*

- *a requirement that people who are ill stay at home*
- *robust hand and respiratory hygiene*
- *enhanced cleaning arrangements*
- *active engagement with NHS Test and Trace*
- *formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable*

*How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:*

- *grouping children together*
- *avoiding contact between groups*
- *arranging classrooms with forward facing desks*
- *staff maintaining distance from pupils and other staff as much as possible*

#### ***The system of controls: protective measures***

*Having assessed their risk, schools must work through the below system of controls, adopting measures in a way that addresses the risk identified in their assessment, works for their school, and allows them to deliver a broad and balanced curriculum for their pupils, including full educational and care support for those pupils who have SEND.*

*If schools follow the guidance set out here they will effectively reduce risks in their school and create an inherently safer environment.*

#### ***System of controls***

*This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.*

##### ***Prevention:***

###### ***1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school***

If a member of staff, pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 7 days, they are not to attend school. The symptoms have been communicated with all members of the school community on multiple occasions and will be shared again before the autumn term. If an adult becomes unwell, they are to remove themselves from the setting as soon as possible.

If a child in the setting becomes unwell, the existing guidelines will be followed i.e. the child will be removed to a designated isolated space where they can be monitored and supported until they are collected by their parents or carers. The room that the child utilised will be immediately cleaned with Cleaning solution (or bleach) and the children/adults will wash their hands thoroughly for 20 seconds.

In terms of PPE, a fluid-resistant surgical face shield should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant face shield should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. The member of staff supporting the symptomatic child does not need to go home to self-isolate unless they develop symptoms themselves or if the symptomatic child subsequently tests positive or they have been requested to do so by NHS Test and Trace.

There will also be a designated toilet assigned to children who fall ill (Adult Disabled Toilet). Once the child is collected, both rooms (waiting and toilet if used) will be thoroughly cleaned by a member of staff wearing both gloves and a mask.

The designated isolation spaces/toilets are as follows:

- Nurture room in Key stage 2

The child should then be tested for coronavirus. If the test is negative the child can return to the setting assuming they are well enough. If the test is positive, all children and adults within that group should self-isolate for 14 days and not attend the setting. This is why it is so important to not mix with other children and adults outside of your group – it is a protective mechanism. This guidance also applies if an adult presents as unwell and is subsequently tested as positive.

Whether or not the whole bubble will close is dependent on the conditions of the day, rather than waiting for a test result.

## ***2) clean hands thoroughly more often than usual***

Adults and children are to wash their hands on the following occasions:

- Entry to school
- After break times
- Before lunch
- Before leaving school
- Anytime that they visit the toilet or cough/sneeze in to their hands.

Additional hand sanitisers pumps have been purchased and are stationed in each classroom as well as additional hand sanitisers at appropriate points in school i.e. the reception desk for visitors and staff upon arrival and the photocopying areas for increased hygiene as a ‘pinch point’ in the school.

Where children are struggling to wash independently they may receive support assuming the adult supporting is also washing their hands. Children may also use moisturiser supplied from home when required. Hand hygiene protocols are to be re-visited at the start of the year when the children will receive reminders about the expectations of practices and protocols in school. They will be established as part of our culture and behaviour expectations.

## ***3) ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach***

During September, children will be reminded of the posters around school that encourage them to catch it, bin it and kill it. Children will be reminded that if tissues are regularly disposed of throughout the day, they should be thrown in to the lidded bins in each classroom using the footpedal to open the bin and their hands must be cleaned afterwards.

## ***4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach***

At various intervals (as per the cleaning schedule), adults will disinfect and clean tables, door handles and equipment. Each class will have their own allotted set of classroom cleaning equipment in a caddy. It will be stored appropriately within the classrooms. Children should be allowed to go to the toilet as they would do in a normal school day, however staff need to be very aware of how many other children are also using the toilet and ensure that children wash their hands afterwards. Toilets are to be cleaned regularly.

If we are required to clean an area after a positive case of coronavirus has been identified, we must follow the guidelines (<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>). This includes ensuring that all tissues, PPE, and cleaning materials are put in a separate disposal bag that is stored securely for 72 hours before being disposed of.

## **5) minimise contact between individuals and maintain social distancing wherever possible**

The purpose of ‘bubbles’ is to minimise contacts and mixing between people, reducing the transmission of coronavirus. Christ Church Charnock Richard will do everything it can to maintain this whilst still delivering a broad and balanced curriculum. Within bubbles, children and adults must also take measures to distance themselves where at all possible.

There has been recognition from the DfE that children cannot distance themselves from staff or from each other. Bubbles provide an additional protective measure and they make it quicker and easier to identify those who need to self-isolate as a result of a positive test result.

The DfE guidance reads as follows: “In this guidance for the autumn term, maintaining consistent groups remains important, but given the decrease in the prevalence of coronavirus (COVID-19) and the resumption of the full range of curriculum subjects, schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups.”

### **School Arrangements:**

Our groupings in school will consist of **two bubbles** **Bubble A** of key stage 2 children and staff and **Bubble B** of key stage 1 children and staff. This will allow staff to move across the key stage to provide PPA cover and class support while limiting staff contact as much as is possible in a small primary school.

In order for school to offer a curriculum that is best-placed to support ‘catch-up’ our bubbles will need to be in phases because:

- All children will be able to be considered for catch-up interventions now that teaching support can work across phases. There would not be enough adults to support individual class bubbles.
- We can deploy staff internally to cover PPA/management time within a phase bubble model. If we were in class bubbles, we would need to buy extra support (no guarantee of bubble integrity therefore a last resort) or continue with the half-day Fridays so that staff can be released accordingly. This would reduce contact time and further restrict the curriculum offer.
- Staggered entry/exit times and break/lunch times can be managed more effectively in key stage bubbles. This measure would reduce that to 3 start/finish times.

Within the government guidance, it recognises that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group. This has implications for NHS Test and Trace should there be the need to contact parents of children as a result of a positive case. The guidance also advises that siblings may be in different groups and encourages schools to use measures as best they can as it will still reduce the network of possible direct transmission.

All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the curriculum, however now that we are in Key stage bubbles, the necessity for this to happen is very unlikely.

### **Provision in the classroom**

Within each key stage bubble there will be **class bubbles** which will limit contact between children. We will be encouraging and supporting all our children to maintain distance and not touch staff and their peers where possible but realise that this will not always be possible for the youngest children.

A 2m distance clearly marked space will be designated for teacher use only in each classroom.

We will be mitigating this risk by keeping the children as much as possible in class bubbles. Equipment which will be shared between class groups (e.g. science and PE equipment will be cleaned after each class use or will be quarantined for 72 hours).

Our school building does not have the floor space to implement 2m social distancing and therefore within class bubbles children will be facing forward and not sharing frequently used items as recommended in the guidance provided to school. Meeting of large groups of children for worship or sports (e.g. a number of classes) will not be taking place during the first half term.

## **Staffing**

Maintaining a distance between people whilst inside and reducing the amount of time they are in face to face contact lowers the risk of transmission. It is strong public health advice that staff ideally should maintain 2 metre distance from each other, and from children. We know that this is not always possible, particularly when working with younger children, but if adults can do this when circumstances allow that will help. In particular, they should avoid close face to face contact and minimise time spent within 1 metre of anyone (less than 15 minutes).

Teachers and teaching assistants will work within one key stage where ever possible and movement between class groups will be kept to a minimum. Break times and lunchtimes will be staggered to reduce opportunities for mixing between key stage and class bubbles.

It is important to note that persistent and rigorous cleaning will occur at designated times and at the end of each school day. The health and well-being of staff at this time is vital to keep the school open.

### ***6) where necessary, wear appropriate personal protective equipment (PPE)***

*Numbers 1 to 4 must be in place in all schools, all the time.*

*Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.*

*Number 6 applies in specific circumstances.*

*Response to any infection*

*7) engage with the NHS Test and Trace process*

*8) manage confirmed cases of coronavirus (COVID-19) amongst the school community*

*9) contain any outbreak by following local health protection team advice*

*Numbers 7 to 9 must be followed in every case where they are relevant.*

This may require the school to share pupils /parent contact information with public health officials .this sharing of information is permissible under current law and is in line with data protection guidance covering schools.

Cases of Covid 19 should be reported to Lancashire Public Health Team 03442250562 option 2

[ICC.NORTHWEST@phe.gov.uk](mailto:ICC.NORTHWEST@phe.gov.uk)

## **Learning**

Classes will continue to be taught our broad a balanced curriculum from the start of the Autumn term and subject leaders will be looking at key aspects of learning which may have been missed and how the key components can be added to other topics if needed. There will be an increased emphasis on particular aspects of English and maths which we feel have the most impact on children's learning. (Recovery plan documents). Individual needs will be addressed as always through the class teacher, SLT or SENCO as needed. The art of brilliance project will be introduced to years 4,5 and 6 (three day plus one day programme which provides children with strategies to use with a focus on positive psychology, resilience, strengths, goal setting, personal responsibility and mindfulness.)

They will then cascade this work throughout school in a yearlong project.

Forest school will start with Year 2 as they children are familiar to the routines and able to maintain some distancing. Other whole school enrichment days will be postponed for Autumn 1.

Whole school worship will be suspended. Staff will have resources to provide daily worship in the classroom.

PE lessons are still to take place. Where possible, they are to take place outside as transmission of the disease is reduced in the outdoors. The systems of control will still need to be applied during these sessions. Pupils will be kept in consistent groups and sports equipment will be cleaned thoroughly between each use by different groups. Hand hygiene and respiratory hygiene is paramount due to the nature of exercising and the way people breathe as a result. Hands must be washed thoroughly after completing a PE session. Contact sports are to be avoided.

External coaches can still be used to deliver PE sessions as long as they also follow the protective measures.

### Toilet arrangements

Children cannot go to the toilet in groups. Children will go to the toilet need to go in small numbers and asked to enter when there is space. Hands must be thoroughly washed after each visit.

### Drop off and collection of children

Arrival at school will be staggered to ensure that adults arriving on site can distance appropriately. Families with multiple children will always use the **latest** time to drop off and pick up e.g. Y6 pupil and FS pupil would be dropped off at 9:05 am and picked up 3:20 pm.

The one way system will be retained with entry through Church Lane and exit via Charter Lane. Only one parent can drop off/collect. Under no circumstances can parents congregate or chat to each other.

The playground will be open to parents on pick up so that their children can be released to them safely.

Teachers will not be available to speak to unless contact is initiated by the teacher as they must commit to ensuring all children leave their care safely. Any messages should be communicated to the office via phone call or email.

### Drop off and pick up times

Y3-Y6 8:45 am -3:15 pm

Y1-Y2 8:55 am – 3-25 pm

Foundation Stage 9:05 am-3:20 pm

The one way system will limit the contact between families and allow parents to maintain social distancing. If parents are unable to follow the one way system additional staggered starts and finishes may be needed.

The school office should not be accessed by parents unless through prior arrangement via a call or email. The DFE guidance states that coming onto the school site without an appointment is not allowed. However parents can still call and receive support over the phone or by email.

### Lunchtimes

Lunches will operate differently to what we're used to. Children could either bring a packed lunch or have a school lunch.

School lunches will initially be a packed lunch meal which will be served and eaten within the classroom bubble. The newly created packed lunch menu which will include a range of hot and cold sandwiches, savoury pastries and chilled pasta dishes. Packed lunches will also include a range of vegetable snacks, dessert options and milk-based yogurts and drinks. They will be ordered in the usual way on a daily basis. Coloured bands will not be used.

Lunch times will need to be staggered so that children are out playing at different times. Welfare staff will be deployed to give extra cleaning duties 3 x per week.

A risk assessment of the kitchen area will be completed by the catering team and it is expected that all staff will return to work.

## Playtimes

Playtimes will be staggered with clear areas for play for each bubble. In the event of wet playtimes the children will use their classrooms. There will be a limited number of activities provided and children will be able to watch a children's film or TV programme on the white board.

## Sickness

The school will follow the latest government advice.

### **Engage with the NHS Test and Trace process**

*Schools must ensure they understand the NHS Test and Trace process and how to contact their local [Public Health England health protection team](#). Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to:*

- *book a test if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit*
- *provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace*
- *self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)*

*Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.*

*The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient. We will release more details on new testing avenues as and when they become available and will work with schools so they understand what the quickest and easiest way is to get a test. By the autumn term, all schools will be provided with a small number of home testing kits that they can give directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.*

*Schools should ask parents and staff to inform them immediately of the results of a test:*

- *if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.*
- *if someone tests positive, they should follow the ['stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection'](#) and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.*

### **8. Manage confirmed cases of coronavirus (COVID-19) amongst the school community**

*Schools must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). Schools should contact the local health protection team. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.*

*The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.*

*The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:*

- *direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)*
- *proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual*
- *travelling in a small vehicle, like a car, with an infected person*

*The health protection team will provide definitive advice on who must be sent home. To support them in doing so, we recommend schools keep a record of pupils and staff in each group, and any close contact that takes places between children and staff in different groups (see [section 5 of system of control](#) for more on grouping pupils). This should be a proportionate recording process. Schools do not need to ask pupils to record everyone they have spent time with each day or ask staff to keep definitive records in a way that is overly burdensome.*

*A template letter will be provided to schools, on the advice of the health protection team, to send to parents and staff if needed. Schools must not share the names or details of people with coronavirus (COVID-19) unless essential to protect others.*

*Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)'. They should get a test, and:*

- *if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.*
- *if the test result is positive, they should inform their setting immediately, and must isolate for at least 7 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)'*

*Schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.*

*Further guidance is available on [testing and tracing for coronavirus \(COVID-19\)](#).*

## **9. Contain any outbreak by following local health protection team advice**

*If schools have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, they may have an outbreak, and must continue to work with their local health protection team who will be able to advise if additional action is required.*

*In some cases, health protection teams may recommend that a larger number of other pupils self-isolate at home as a precautionary measure – perhaps the whole site or year group. If schools are implementing controls from this list, addressing the risks they have identified and therefore reducing transmission risks, whole school closure based on cases within the school will not generally be necessary, and should not be considered except on the advice of health protection teams.*

*In consultation with the local Director of Public Health, where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, followed by their year group, then the whole school if necessary, in line with routine public health outbreak control practice.*

## PPE (Personal Protective Equipment)

The government guidance is clear that PPE should only be worn in specific circumstances in school. However Governors have supported the headteacher in her recommendation that staff be allowed to wear PPE if they wish.

Staff will wear PPE if having to work closely with a child, for example, administering first aid or intimate care. PPE will also be worn by any staff member supervising a child who has symptoms of coronavirus whilst they wait to be picked up by a parent. It is important to note that should a child have an accident, for example on the playground, they will have first aid administered to them as usual (with a staff member wearing PPE).

## Restrictions for Staff

Staff should restrict the number of classrooms they use as much as possible and whenever possible use the outside doors of classrooms to navigate the building.

A temporary staffroom will be set up in the hall. Staff will have allocated space to allow them to social distance. The staffroom will be restricted to use by a max 3 people –please be mindful of others. Items can be placed in the fridge and drinks can be made but staff must be responsible for cleaning all items after use with the materials provided and 2m distancing rules should be adhered to whenever possible.

Teachers should limit photocopying as much as possible and send from the classroom for collection.

The photocopier should be cleaned after use. Attendance will be updated by Mrs Quinn on entry.

There will be wipes in staff toilets and we ask that staff wipe down contact areas such as the toilet seat and flush after use.

## School Uniform

All children will wear school uniform. The advice does no longer require daily washing of school uniform.

## Visitors to School

Supply staff and other temporary workers can move between schools, but the number should be kept to a minimum where possible. Where it is necessary to use supply staff and to welcome visitors to the school such as peripatetic teachers, those individuals will be expected to comply with the school's arrangements for managing and minimising risk, including taking particular care to maintain distance from other staff and pupils.

Only essential visitors to school will be allowed on site. An example of an essential visitor would be a contractor completing the weekly water tests which are statutory and, in not doing them, would potentially affect the health of the school community.

Parents will only be able to come onto the site to drop off and pickup children. Any concerns that need to be discussed with a staff member need to be done via telephone as this will help to ensure the safety of both staff and parents.

Any prearranged meeting e.g. meetings with social worker would need to follow the school's protocols.

## Cleaning

The expectation is that areas will be cleaned at designated times throughout the day including door handles etc by the staff in that area. Extra cleaning will take place on five lunchtimes of high use communal areas.

All areas will be thoroughly cleaned at the end of each day.

## Further ways of keeping safe

- Clear handwashing routine and hygiene practices established. Signage around school.
- Social distancing as far as can be done when moving around school/ playtimes.
- Clearing classrooms of toys and other high-risk items.
- Setting up classrooms so that desks are in line with social distancing advice.

- Each class to have disinfectant, cloths, alcohol hand gel and anti-bac wipes for iPads.
- Each teacher/ child to have personal stationary set brought from home or provided by school.
- Time will need to be spent with children on talking about the measures and ‘training’ them to follow as procedures as much as possible.
- Work to include outdoor learning is to be encouraged as much as possible. The risk of transmission is lower outside.
- Cleaning stock regularly monitored and continual supply ensured.

### Out of School Club

Out of school Club will recommence after the summer holiday. The club will follow the same guidance as school with regards to hygiene and operate with children in Key Stage Bubbles. An extra member of staff will be employed on a temporary basis to facilitate this.

### Fruit Scheme

No information has been received on the key stage one fruit scheme.

### School Policies

Key school policies such as Behaviour and Safeguarding Policies will be reviewed and amended (if required) and will be communicated effectively to either staff or children.

### Pupils with medical conditions

We now know much more about coronavirus (COVID-19) and so in future there will be far fewer children and young people advised to shield whenever community transmission rates are high. Therefore, the majority of pupils will be able to return to school. You should note however that:

- a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)
- shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. Read the [current advice on shielding](#)
- if rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below).
- some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school in September (usually at their next planned clinical appointment). You can find more advice from the Royal College of Paediatrics and Child Health.

Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, we expect schools to be able to immediately offer them access to remote education. Schools should monitor engagement with this activity (as set out in the section below).

Where children attend school as parents are following clinical and/or public health advice, absence will not be penalised.

### Staff with medical conditions

School will follow current government guidance and HR guidance from the Local Authority:

### **Staff who are clinically vulnerable or extremely clinically vulnerable**

Where schools apply the full measures in this guidance the risks to all staff will be mitigated significantly, including those who are extremely clinically vulnerable and clinically vulnerable. We expect this will allow most staff to return to the workplace,

although we advise those in the most at risk categories to take particular care while community transmission rates continue to fall.

Advice for those who are [clinically-vulnerable, including pregnant women](#), is available.

Individuals who were considered to be clinically extremely vulnerable and received a letter advising them to shield are now advised that they can return to work **from 1 August as long as they maintain social distancing**. Advice for those who are extremely clinically vulnerable can be found in the [guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19](#).

School leaders should be flexible in how those members of staff are deployed to enable them to work remotely where possible or in roles in school where it is possible to maintain social distancing.

People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace.

### **Staff who are pregnant**

As a general principle, pregnant women are in the ‘clinically vulnerable’ category and are advised to follow the relevant guidance available for [clinically-vulnerable people](#).

### **Staff who may otherwise be at increased risk from coronavirus (COVID-19)**

Some people with particular characteristics may be at comparatively increased risk from coronavirus (COVID-19), as set out in the [COVID-19: review of disparities in risks and outcomes report](#). The reasons are complex and there is ongoing research to understand and translate these findings for individuals in the future. If people with significant risk factors are concerned, we recommend schools discuss their concerns and explain the measures the school is putting in place to reduce risks. School leaders should try as far as practically possible to accommodate additional measures where appropriate.

People who live with those who have comparatively increased risk from coronavirus (COVID-19) can attend the workplace.

The headteacher has completed risk assessments with staff who falling into clinically vulnerable categories. They have been offered the safest onsite roles where working from home is not possible. Follow up risk assessments will be completed.

### **Attendance expectations**

School attendance will be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.
- School understands that some parents and children may be anxious about returning and school will support families to ensure transition back to school is as smooth as possible.

### **Contingency planning for outbreaks**

#### **A local outbreak**

If school is made aware of a local outbreak, the PHE health protection team or the local authority may advise school to close.

Preparations will be made by way of a contingency plan so that learning can still continue and the community can remain safe.

Remote education support needs to be in the position to offer immediate remote education if there was a local outbreak and subsequent lockdown.

Our immediate response will be the following:

- Children are to take home their individual stationery packs and their current exercise books
- Adults will share lessons via Class Dojo, often in reference to Oak National Academy lessons that are tailored for every objective in the primary curriculum (EYFS coming soon).
- Teachers will then be able to meet with children that require additional support Class Do Jo initially. Those children not requiring support to complete work will not be required to log on for a Teams meeting.
- Children will be able to take photos of their learning and upload to the Class Dojo page so that teachers can monitor progress and offer supportive feedback if appropriate. Chosen learning activities will follow our curriculum sequencing and will be of high quality. All teachers will use this consistently to support online learning.

More detail on Oak National Academy can be found here (<https://www.thenational.academy/information-for-teachers>).

Where children can't access the internet, children will receive home-learning packs (paper-based) to complete. However, efforts will be made to ensure vulnerable/disadvantaged families are not further disadvantaged by their lack of technology in the household.

The principles for delivery will be as follows:

- Children will receive learning opportunities for a range of subjects each day
- Learning will be sequenced as per our current curriculum model
- High quality explanations will be made by the teacher using video links from school or through curriculum resources such as Oak National →
- Work will be checked through uploads to Class Dojo
- Teachers will be available via Class Do Jo or Zoom
- Lessons will cover the subjects which were due to be taught that day.
- The SENCO will offer support and advice regarding Oak National content that specialises in SEND will be offered accordingly, alongside packages made available through the learning support team.